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18 December 1969

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Training Weekly Report

1. Intelligence and World Affairs Course to Begin 5 January

Plans have been completed for the presentation of the newly integrated five-week Intelligence and World Affairs Course (IWA) which will be the initial phase of the January 1970 CT Program. Though many of the old elements of the CT Orientation and Communism courses will remain, many new subjects will also be covered, including national goals and priorities, discussions of domestic problems, more thorough coverage of national security affairs, the underdeveloped countries, and regional problems.

2. Career Trainee Conference Held [REDACTED]

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A training conference was held [REDACTED] on 10 December in an effort to obtain feedback about the relevance of operational training for Career Trainees. In attendance were nine former JOTs and CTs from the period 1963 to 1966 all of whom had returned recently from overseas

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assignments. The Director of Training as well as some senior officers from the CS also participated. The former CTs represented the five geographic divisions and the CA Staff. While the former Trainees made many observations about additional areas in which they would like to have had further training, no definitive conclusions were reached about the feasibility of their suggestions or about obtaining more feedback from others in the future.

3. Psychological Services Staff Conducts Assessments of Career Trainees

The Psychological Services Staff/OMS is conducting intensive assessments of CTs prior to their beginning formal training in the January 1970 class. The assessments are being conducted at a local safehouse and will be completed this week. This effort is PSS's response to assist us in planning interim assignments for the Trainees next spring as a prelude to their long-term assignment and skills training.

4. Entertains Families of OC-I Trainees

Twelve wives and 14 children of OC-I Trainees were the guests the weekend of 6 and 7 December. The wives were given a briefing on Station security and a short talk on the nature of their husbands' training and the role of the wives in our work. We believe this visit was most worthwhile in promoting good morale and in preparing the wives to better appreciate their husbands' careers.

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5. Request for Waiver of Training Agreement Pending

OTR has been advised by OER that [REDACTED] who was sponsored for one year (1968-69) at American University at a cost of approximately \$2,000, plans to resign effective 28 December. OER plans to verify [REDACTED] future employment with the Office of Economic Opportunity and then will endorse a waiver if he does transfer to OEO. Such a waiver will be sent to the Office of the DD/S through the Director, OER and Office of the DD/L.

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6. Pilot Running of Writing Workshop Tentatively Scheduled for March 1970

In cooperation with the Office of Scientific Intelligence we are tentatively planning a pilot running of a Writing Workshop to be conducted by Mr. Al- [REDACTED] for 20 employees from OSI. Security clearance on [REDACTED] has been initiated and the Office of Logistics has been contacted regarding a contract with [REDACTED]. It is hoped that the pilot running can be conducted in March 1970.

7. Foreign Service Institute Briefs OTR on Area Studies Programs

Dr. Walter J. Mueller, Dean of FSI's Center for Area and Country Studies recently briefed one of our Intelligence School instructors on their programs which covered the objectives and design of the courses, capabilities and criteria for staffing and use of specialists from outside government, and teaching methodology in theory and in practice. FSI hopes to

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reduce their area courses from three to two weeks beginning with FY '71. (Despite earlier indication, the FSI area study kits which were expected to be ready for our review, have not been completed.)

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25X1A6a The office of Agent and Liaison Training Branch was visited on 10/11 December by the Executive Assistant, OTR and Chief, Agent and Liaison Training Branch. Office procedures, handling of the imprest fund, records, etc., appeared to be well administered; safe sites were in good shape but the office itself is a rather grim and dismal place. We will try to improve working conditions by painting, some better furniture, etc.

9. Training Notes

25X1A6a Boy Scout Troop recently won the Presidential Award for its outstanding performance in eight competitive events entered by about 300 other scouts from this region. . . . student travel to town may be reduced by the newly established dry cleaning and laundry service to be handled by a local firm in the area. . . . SIPS, will complete the two-week DODCI Introduction to Computer Technology Course. His evaluation will determine if future participation is warranted. (This is the first time we have participated in this program.). . . The Navy has provided OTR with 18 programmed instruction units on photography which will be used by the Printing Services Division. . . . CRS has given us

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25X1C requirements for a special writing course for approximately 60 of their analysts. . . . AF Division has requested one day of briefings for a special advisor [REDACTED] in late February. . . . Language School is studying the possibilities of utilizing the "Sound Teacher," a modification of an earlier language learning device which was purchased several years ago. . . . Chief, Operations School monitored the one-day presentation on the Clandestine Service during the FSI seminar on "Intelligence and Foreign Policy." The FSO students seemed to be favorably impressed by all CS presentations. . . . The Spring 1970 Off-Campus Program will be announced in a Headquarters Employee Bulletin shortly after Christmas. We have thus far secured the services of nine Agency employees as instructors for our proposed 12-course program.

10. Outside Briefings

At the International Police Academy to 26 students in the General Course and seven technicians on "Communist Programs."

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25X1C8c [REDACTED] on CIA and the national security structure.

At Headquarters, to 24 State employees, on the mission, functions, and organization of CIA in FSI's new course on Intelligence and Foreign Policy.

At Headquarters, to 22 students and one faculty member in the current NSA Cryptologic Orientation Course, on National Estimates and on CIA.

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At Quantico, Virginia, [REDACTED] to 80 officers of the
Marine Corps Command and Staff College on "CIA in National Security"
with emphasis on the field aspects. [REDACTED]

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for **HUGH T. CUNNINGHAM**
Director of Training

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